

General NSF Letter

Date
Name
Address
City, State, Zip

Dear _____,

In accordance with Section 7-15-1, Utah Code Annotated, you are hereby notified that a check issued by you has been dishonored by _____(bank), and returned to us _____(reason marked on check). This check described below was issued for payment:

Check Date: _____
Check Number: _____
Amount: _____
Originating Institution(Bank/Credit Union): _____

You are hereby required to satisfy this debt by remitting \$ _____(\$20 service fee included), within 15 days. Acceptable payments include: cash(if paid in person), Money Order, Visa/MasterCard, or Cashiers Check to:

(court address)

Failure to pay the check amount plus \$20 service fee, will result in the assessment of an additional \$20 collections cost.

In accordance with Section 7-15-1, Utah Code annotated, this debt may be pursued as a civil action wherein the following damages may be assessed:

1. The original check amount;
2. Interest;
3. Court costs;
4. Attorneys fees;
5. Actual costs of collection as provided by law; and,
6. Damages in an amount equal to the greater of \$100 or triple the check amount, except that damages may not exceed the check amount by more than \$500.

In addition, the criminal code provides in Section 76-6-505, Utah Code Annotated, that any person who issues or passes a check knowing it will not be paid by the drawee and payment is refused by the drawee, is guilty of issuing a bad check. The civil action referred to in this notice does not preclude the right to prosecute under the criminal code of the state of Utah. For additional information regarding the resolution of this matter, contact:

(clerk)

(court)

(court mailing address)

(court phone number)